

# Director, Division of Regional and Federal Affairs

## Program Manager VIII

Agency Name:	Dept. of Public Utilities
Official Title:	Program Manager VIII
Functional Title:	Director, Division of Regional and Federal Affairs
Occupational Group:	Office & Program Admin
Position Type:	Non-Civil Service
Full-Time or Part-Time:	Full-Time
Salary Range:	\$48,478.04 to \$118,278.12 Annually
Bargaining Unit:	M99
Shift:	Day
Confidential:	No
Number Of Vacancies:	1
City/Town:	Boston
Region:	BOSTON
Facility Location:	One South Station Boston, MA 02110
Application Deadline:	08-12-2013
Apply Online:	No
Posting ID:	J36547

*This position is funded from the Commonwealth's annual operating budget.*

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### Duties:

The Director of the Division of Regional and Federal Affairs (DRFA) is responsible for managing the Department's involvement and intervention in the regional and federal regulatory, market, and policy matters that fundamentally affect electricity and gas prices and operations within Massachusetts.

The Department of Public Utilities oversees the natural gas and electric utilities ('regulated companies') that provide critical energy supply and delivery services to virtually all of the Commonwealth's residents and businesses. The prices ultimately paid by customers of these companies are driven by a number of factors, including some directly within the control of the regulated companies, and others that are not entirely within these companies' control. In particular, numerous state, regional and federal energy and environmental policy decisions and energy market design issues are made or resolved in regional and national settings that do not fall squarely within the DPU's jurisdiction. Examples of such items include:

1. Development of regional rules and policies governing reliability responsibilities, energy and transmission cost allocation, and market structure and participation for electricity market participants and customers in New England;
2. The development and approval of regional market, electricity transmission and reliability, and natural gas transportation tariffs in federal and/or other state proceedings;
3. Policy formation, regional discussions, and siting policies and proceedings related to the addition of major electricity and natural gas infrastructure that will have long-term price and reliability impacts for energy consumers in Massachusetts;
4. The formation and operation of electricity and natural gas pricing hubs that are critical to price formation for short- and long-term contracts for electricity and natural gas commodities that are ultimately paid by Massachusetts consumers;
5. The setting of environmental policies and requirements within the Commonwealth, and on a regional/national basis, that have significant cost impacts on consumers of electricity and natural gas;

6. The development, adjustment, and operation of regional and/or national markets for the trading of carbon dioxide allowances, nitrogen oxide allowances, and sulfur dioxide allowances, all of which will significantly add to the cost of power in Massachusetts; and
7. The development of legislation and energy policy proposals within the Commonwealth that affect DPU administration, operations, and policy.

The Director of Regional and Federal Affairs is responsible for the following:

- Observation of and/or participation in meetings, negotiations, and proceedings of state, regional and federal agencies, committees, and organizations, including at the New England Conference of Public Utility Commissioners ('NECPUC'), the National Association of Regulatory Utility Commissioners ('NARUC'), the New England Independent System Operator ('ISO'), the New England Power Pool ('NEPOOL'), New England Governors' Conference ('NEGC'), Regional Greenhouse Gas Initiative ('RGGI'), and individual Massachusetts and possibly other New England state energy and environmental agency meetings and proceeding
- Managing the caseload and activities of the division, setting division priorities, identifying division needs, and overseeing the communication of division with the Commission as necessary.
- Establishing and administering protocols for coordination with the Electric Power, Gas, Rates, and Legal Divisions of the DPU to notify those divisions of regional/federal issues and actions, and to obtain feedback from those divisions on the substance of regional and federal initiatives.
- Monitor state and federal legislative developments; coordinate review of such developments with legal counsel and the Commission.
- Managing the performance of the employees within the division, identifying division needs for additional assistance, overseeing the development of written material, and conducting employee performance goal-setting and evaluations.
- Other duties, as assigned.

**Qualifications:**

**MINIMUM ENTRANCE REQUIREMENTS:**

Applicants must have at least (A) five years of full-time, or equivalent part-time, supervisory or managerial experience in business administration, business management or public administration and (B) of which at least two years must have been in a managerial capacity.

**SPECIAL REQUIREMENTS:** None.

**Preferred Qualifications:**

The Director of the Division of Regional and Federal Affairs should have

- Knowledge of public sector regulatory activities, including the laws, rules, regulations and activities of the state and federal agencies with energy and environmental responsibilities.
- Knowledge of rate-setting procedures, financial analysis, power engineering, and state and federal administrative procedures.
- Knowledge of current issues and activities in electric power and energy related matters.
- Management ability and the ability to analyze and draw appropriate conclusions from data and arguments presented.
- Must have superior communications skills in all areas; be able to effectively present conclusions to a variety of audiences and able to interact effectively with a wide variety of interest groups.
- Ability to organize a demanding workload, lead and motivate staff members, and plan future division activities.
- Have the ability to understand provisions of administrative law and legal precedent cases, successfully conduct and participate in hearing of any type and to extract necessary data and information from the

participants.

- The Director of the DRFA should have at least 10 years of full-time experience in public sector regulatory activity, preferably in energy issues and policy development. Of this, at least 2 years should have been in a responsible managerial or administrative capacity. The Director should have an undergraduate degree in business administration, planning, economics, public administration, or a related field. A graduate degree in any of these fields may substitute for the required general experience and for one year of the managerial experience. The Director must have technical competence in relevant energy areas.

### **How To Apply:**

EMAIL SUBMISSION IS PREFERRED.

Please email your resume and cover letter to [DPU-HR@State.MA.US](mailto:DPU-HR@State.MA.US)

**\*\*When submitting via email subject line should read; Last Name, First Name, - Director, ID#J36547**

Wesley Layne  
Human Resources Director  
Department of Public Utilities  
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Boston, MA 02110  
Fax: (617) 478-0874

To ensure consideration, resume and cover letter must be received by midnight on Thursday, August 1, 2013.

Agency Web Address:

[www.Mass.Gov/DPU](http://www.Mass.Gov/DPU)

Diversity Officer:

Wesley Layne (617) 305-3636 or [wesley.layne@state.ma.us](mailto:wesley.layne@state.ma.us)

An Equal Opportunity/Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.